



Case Submission Checklist

	Enclosed	To Follow	Notes
AST; fully completed, valid and correctly executed			
Application Form; must be fully completed and signed			
Certified KYC (including signature ID); required for all applicant's, director's and qualifying shareholders (20%+)			
£180 Application Fee; evidence that fee has been paid			
Valuation fee			
Fully completed West One Portfolio Information Sheet (or equivalent)			
Any other additional/applicable documents			

West One Bank Account for fee payments is:

Sort Code: 60-00-01

Account: 48643599

Reference: Case Number & App surname